

## Designing and Developing Assessment Tools

Practical and technical training on how to design and develop assessment tools for a generic unit of competency and one from your own organisation.

# workshop

Educate • Inspire • Empower

# workshop details

#### WORKSHOP INCLUDES

- Morning tea & lunch
- PowerPoint slides & electronic resources
- Electronic Statement of Attendance

#### WHO SHOULD ATTEND

- Trainers and Assessors
- Training Managers/Coordinators

#### WHAT WILL BE COVERED

- Explore the ideal characteristics of assessment tools
- · Clarify and determine evidence requirements
- Interpret the AQF levels
- Choosing the appropriate assessment method
- Developing simple assessment tools
- Quality assurance process

#### COMING TO THE CONFERENCE

Contact us to receive 15% discount rate on Velg Training pre conference workshops at conference@velgtraining.com

#### REGISTRATION To book your place register online at: velgtraining.com

### Become a Member and save!

**NOTES** All fees stated are inclusive of GST. Velg Training membership includes discounted workshops, conferences and consulting services, as well as an informative e-newsletter and accesss to hundreds of downloadable content-rich resources. For more information, email members@velgtraining.com or go to velgtraining.com.

\*minimum numbers are required for workshop to proceed.

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### CONTACT

Events Team P 07 3866 0888 F 07 3866 0899 E events@velgtraining.com 1/52 Jeffcott Street, Wavell Heights Qld 4012 velgtraining.com

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# registration information

VENUE Brisbane Convention & Exhibition Centre

Marivale Street, South Brisbane, QLD 4101

Brisbane

10 September 2014

TIME Registration 8.30am Workshop runs from 9.00am until 4.00pm

### HOW MUCH DOES IT COST

Member	\$359 (incl. GST)
Non-member	\$390 (incl. GST)